



- Job Title:** 5th/6th Intern
- Report to:** Jeff Gokee 5th and 6th grade Youth Director
- Position Status:** Part-time (20+ hours per week)
- Work Schedule:** You are expected to attend weekly programming for the 5th/6th Ministry including Sunday mornings and Wednesday evenings, as well as special events, parent meetings, volunteer staff meetings, and relational times with students outside of normal weekly programming.
- Compensation:** Your salary will be stipend at \$1,000 per month, which will be paid to you bimonthly in accordance with our standard payroll procedures (the 1st and the 15th).

Summary of Position: The 5th and 6th grade intern position is an opportunity for you to grown in your youth ministry experience, therefore; You will be responsible to accomplish any tasks given to you. You will be given responsibility over Sunday morning programming which entails but is not limited to; developing relationships with leaders, and parents, developing teams, planning games, décor, media, worship, and drama. You are also responsible for planning lessons when asked to speak. You are to set a Godly example for kids by what you say and do. You are accountable to meet with Jeff Gokee once a week. The desired outcome for this position is see your God given abilities be honed in on and improved upon so you can be the leader God has called you to be.

Duties and Responsibilities:

- Sunday Morning Large Group:
 - Plan and execute Sunday Mornings including developing and managing the order of worship, volunteers, check-in, games, crowd breakers, message, videos, and other creative elements.
- Wednesday Evening Small Groups:
 - Lead a small group and be a support to the Wednesday leadership team
- Special Events:
 - Plan and execute all Special Events outside of Sunday and Wednesday programming (i.e. California Trip, Small Group Events, etc.)
- Volunteers:
 - Interview and place new volunteers
 - Care for, communicate with, and coach current volunteers
- Parents:
 - Communicate with and partner with parents of 5th 6th Students
- As with any position at Cornerstone, being employed with a Church means that each employee is part of team, which means we all pull together during crisis times, special events, and when visible projects need to be done. Duties for this job could change at anytime.
- We expect all Cornerstone employees to intentionally grow in their Christian faith and exhibit Christian character, demonstrated by their attitude, appearance and conduct.



Review:

- Due to the nature of this role being a temporary position, an interview will take place near the end of this period to determine the possibility of a further working relationship between the parties.

If you decide to accept our offer, as we hope you will, please sign the enclosed copy of this letter in the space indicated below and return it to us as soon as possible. We are excited to have you join the Cornerstone Team and look forward to working with you.

Employee Acknowledgement:

In response to the above offer of employment (INITIAL ONE ONLY):

_____ I accept

_____ I do not accept

Dated: _____, _____, 2008

Printed Name

Signature